

## **Botany PhD Timeline - Quick guide**

*DISCLAIMER: This Quick Guide is a basic overview of a typical Botany PhD timeline. The guide is meant to complement, not replace, the Botany Graduate Regulations, which describe the following events in greater detail. Graduate students should carefully review the Botany Graduate Regulations, the UBC Graduate Studies website, and follow up with the Graduate Secretary when questions arise.*

	<b><u>Recommended completion</u></b>
<p><b>Initial Meeting</b>            See Graduate Regulation #3            Meet supervisory committee and discuss research plan            Consult with supervisory committee about recommended coursework</p>	<p>Within 6 months</p>
<p><b>Coursework</b>            See Graduate Regulation #5            Coursework varies; need to satisfy breadth requirements            BOTA501 is required</p>	
<p><b>PhD Candidacy Exam</b>            See Graduate Regulation #7            Select 2 external and 2-3 supervisory examiners            Contact Graduate Advisor about chairing exam            Submit Proposed Examiner Form to Alice            Submit PhD Thesis Proposal to supervisory committee for approval            PhD Thesis Proposal approval forms submitted to Alice            Revised and approved PhD Thesis Proposal submitted to all examiners            Exam! Graduate Advisor submits paperwork to Alice</p>	<p>Within 18-24 months</p> <p>Before scheduling the exam            At least 4 weeks before exam            2-4 weeks before exam            At least 2 weeks before exam</p>
<p><b>Annual progress meetings</b>            See Graduate Regulation #9</p>	<p>At least once every 12 months</p>
<p><b>Schedule Exit Seminar (BOTA502) during final year</b></p>	<p>Schedule this at least 6 months in advance</p>
<p><b>Defence of PhD Thesis</b>            See Graduate Regulation #10b            Consult G+PS website for schedule and regulations            Select 1 external, 2 university, and 2-3 supervisory examiners            Submit External Examiner form to Alice            Submit PhD Thesis to supervisory committee for approval            Submit PhD Defence Approval forms to Alice            Submit thesis to G+PS for external examination            Schedule PhD Defence            Circulate thesis to all examiners, including university and supervisory            Defend PhD Thesis</p>	<p>Generally within 4-5 years</p> <p>At least 4 months before Defence</p> <p>At least 2 months before Defence            At least 2 months before Defence            At least 1 month before Defence            At least 1 month before Defence</p>
<p>Revise PhD Thesis according to examiner recommendations            Submit revised PhD Thesis to supervisory committee for approval, if required            Submit Final PhD Thesis to Graduate and Postdoctoral Studies</p>	<p>Generally within 1 month after Defence</p>
<p><b>Congratulations on completing your PhD Program!</b></p>	